



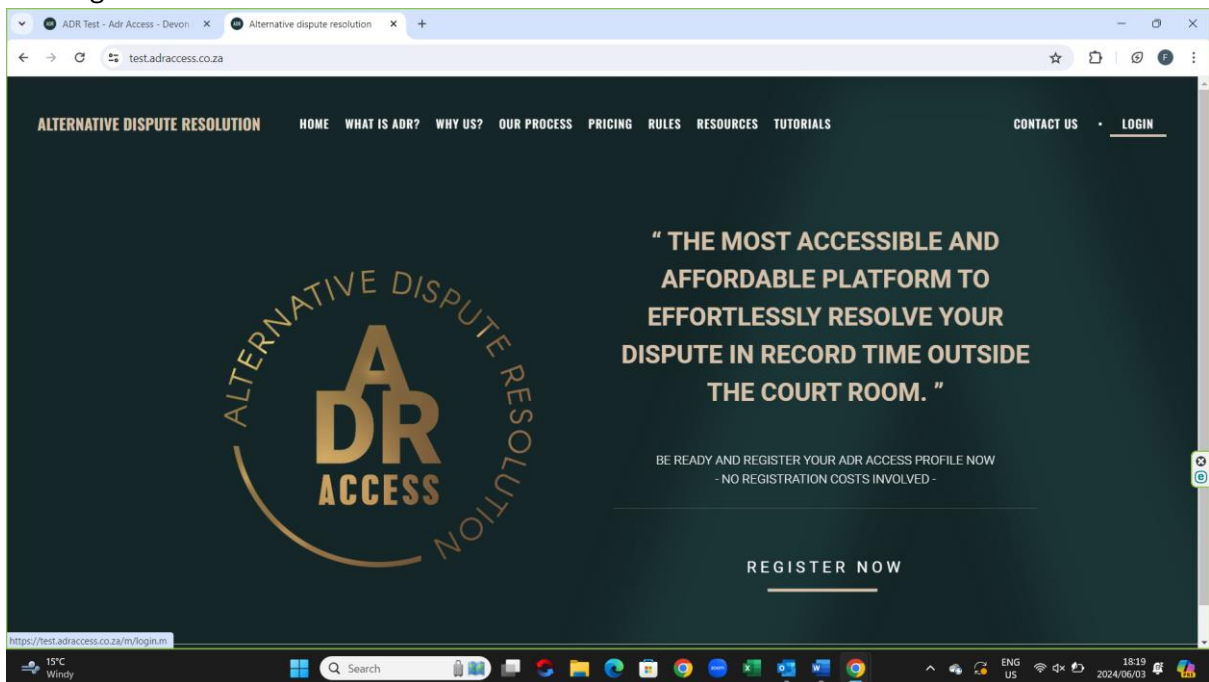
Alternative Dispute Resolution System

HOW TO REFER A COURT TRIAL

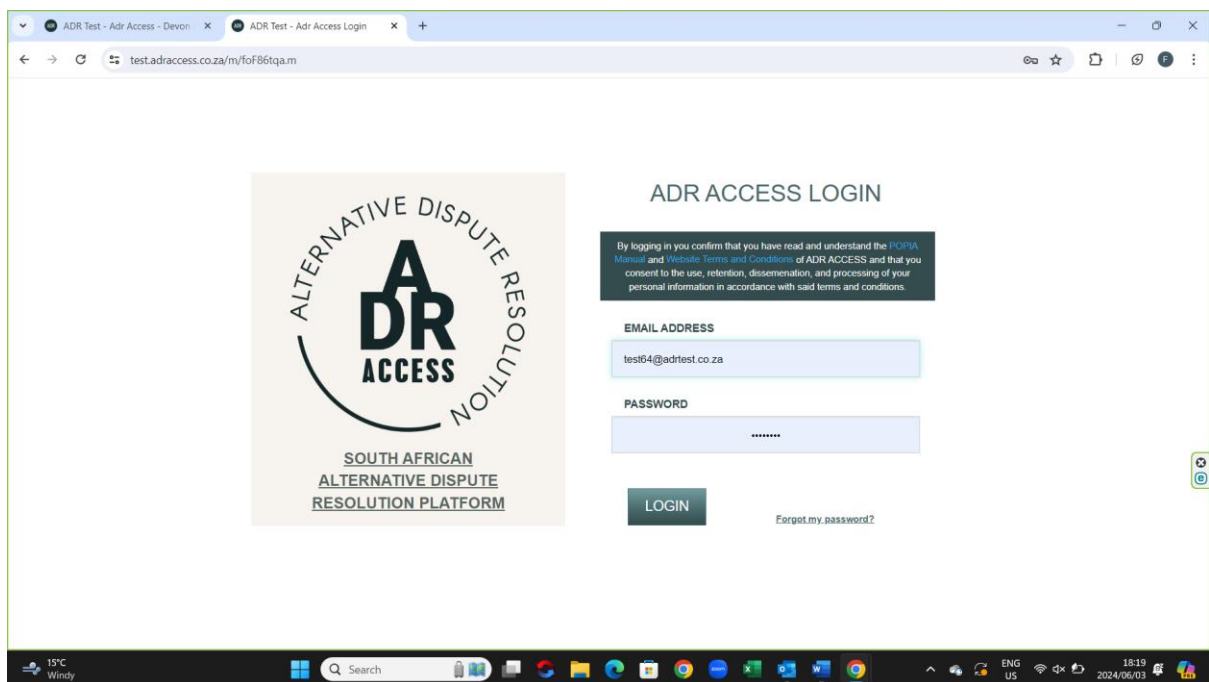
04 May 2024

HOW TO REFER A COURT TRIAL

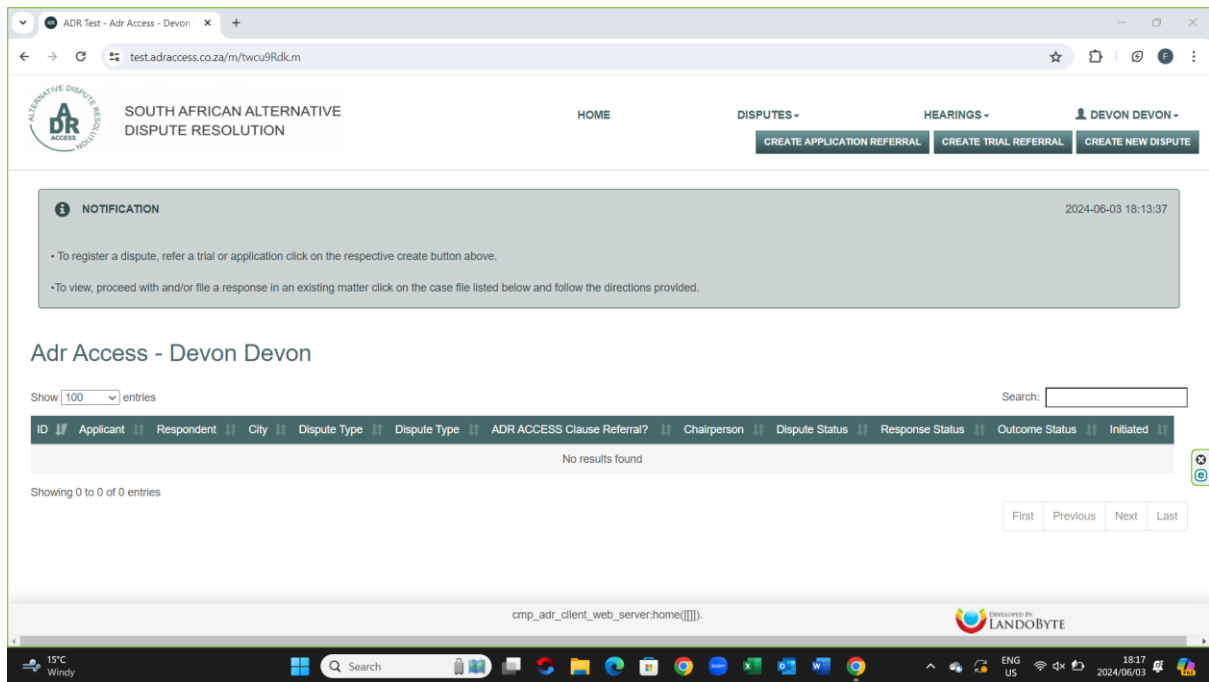
1. The user needs to log into their profile by proceeding to www.adraccess.co.za and clicking on the LOG IN button.



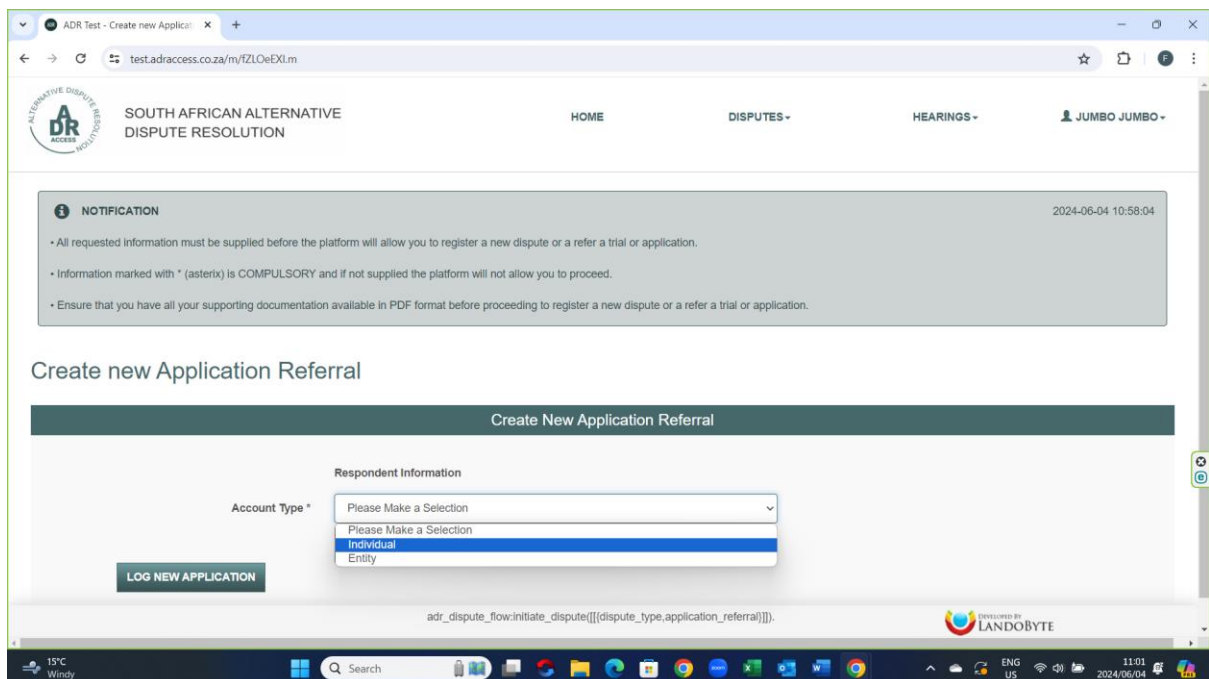
2. The user will then be taken to the LOG IN page where they will then provide their email address and password. Once completed they will then click on the LOGIN button below.



3. Once logged in to their profile the user will be position to either create a new dispute or referred trial or application by clicking on the respective button below.
4. The user will forthwith me known to as the APPLICANT once he continues with the creation of a dispute or trial or application referral.



1. If the CREATE APPLICATION REFERRAL button is selected then the APPLICANT will be taken to a new screen where they will be requested to provide information relating to the counter party, the RESPONDENT.
2. Once completed the APPLICANT must click on the LOG NEW APPLICATION button provided.
3. Imperative for the APPLICANT to make sure that he provides the correct email address and cellphone number of the RESPONDENT.



4. The APPLICANT will now be positioned to upload the requested APPLICATION documentation requested.
5. It is imperative that the APPLICANT upload all the documentation requested in PDF format.

6. Once the documentation is uploaded the APPLICANT must click on the SAVE button below to ensure all is captured on the system.

ADR Test - Application Docume

test.adraccess.co.za/m/KtQStzrc.m

SOUTH AFRICAN ALTERNATIVE DISPUTE RESOLUTION

HOME DISPUTES HEARINGS JUMBO JUMBO

Once the requested documentation is uploaded click on the SAVE button. 2024-06-04 11:00:16

Application Documentation

Please upload your application documentation.

Arbitration Agreement

DOC

POST, FAST TRACKING DISPUTES.docx
16.59 kB

UPLOAD A FILE

UPLOAD A FILE

adr_dispute_flow:flow_do_initiate_dispute[[[validation_encoding_form, initiate_dispute_form]]].

DEVELOPED BY LANDOBYTE

7. Once the APPLICANT is happy with the documentation filed they can then click on the SEND APPLICATION TO RESPONDENT BUTTON below.

ADR Test - COURT-2024-06-AREF-00001-JU

test.adraccess.co.za/m/xDFLMV5.m

SOUTH AFRICAN ALTERNATIVE DISPUTE RESOLUTION

HOME DISPUTES HEARINGS JUMBO JUMBO

SEND APPLICATION TO RESPONDENT DOCUMENTS MANAGE APPLICATION

NOTIFICATION 2024-06-04 11:01:51

- Your dispute or trial referral or application referral has been uploaded.
- Please check that all the information and documentation submitted and uploaded is correct before sending it to the Respondent.
- Click on the DOCUMENTS button and then UPLOAD DOCUMENT tab should you wish to upload additional documentation.
- If you wish to edit, remove or replace the information or documentation uploaded click on the MANAGE TRIAL or MANAGE APPLICATION or MANAGE DISPUTE button and proceed to make the necessary changes.
- Once you are happy with the changes made proceed to click on the SEND TRIAL or SEND APPLICATION or SEND DISPUTE TO RESPONDENT button.
- Please note that once you click on the SEND TO RESPONDENT button you will no longer be allowed to make any other changes without the permission of either the Registrar or the appointed Arbitrator.

COURT-2024-06-AREF-00001-JU

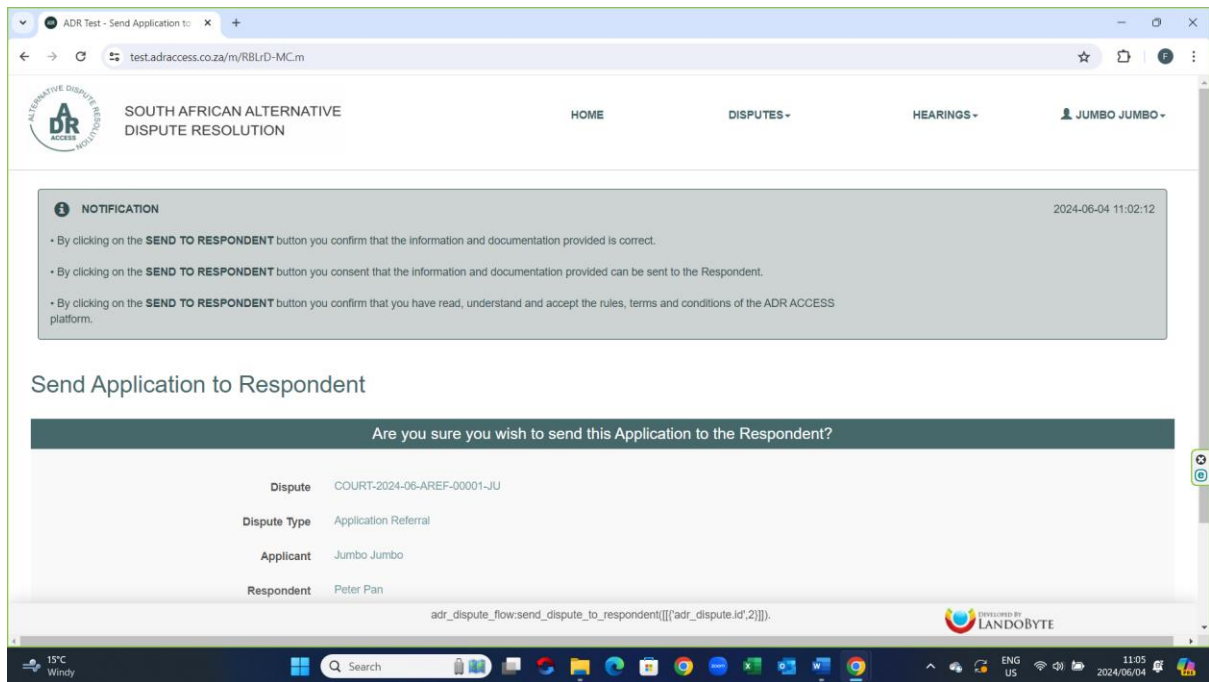
APPLICATION APPLICANT INFORMATION RESPONDENT INFORMATION DETAILS

COURT-2024-06-AREF-00001-JU

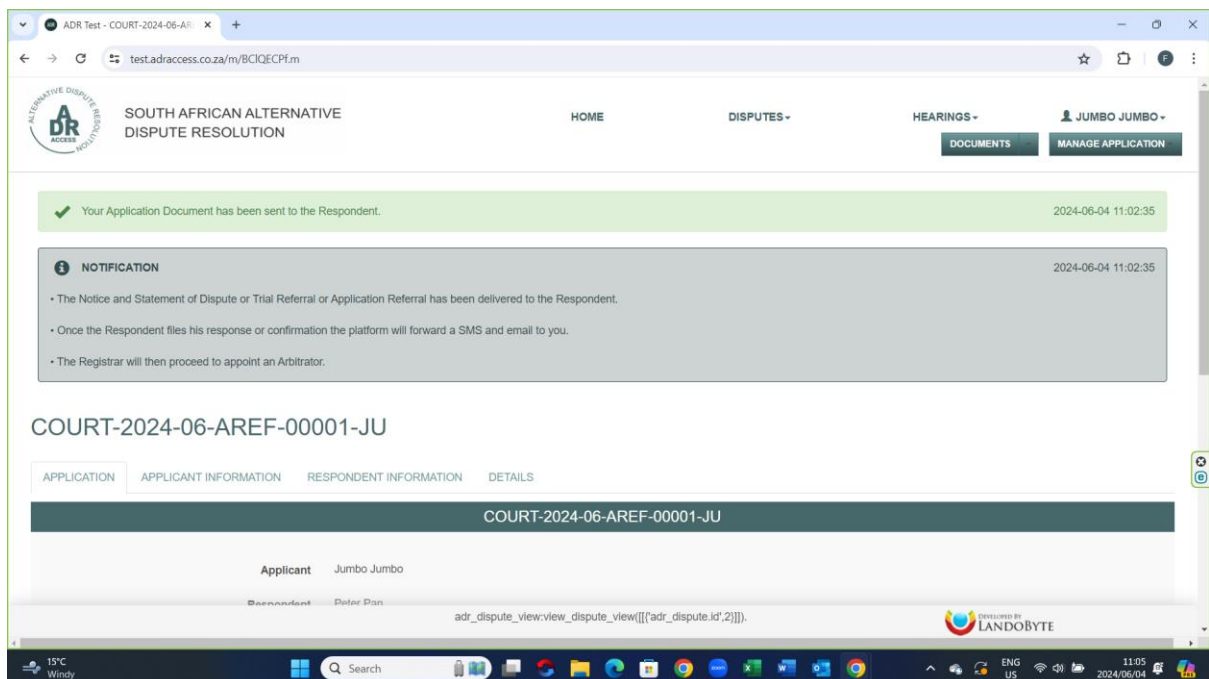
adr_dispute_view:view_dispute_view[[[adr_dispute_id,2]]].

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8. The APPLICANT will then be taken to the CONFIRMATION page below to ensure that he is still happy with that which has been filed.



9. Once the APPLICANT clicks on the RESPONDENT button the APPLICATION will be sent to the RESPONDENT.
10. An onscreen system message as below will also provide said confirmation.



11. The RESPONDENT will receive an email (as below) and a SMS informing them that the APPLICANT has filed the APPLICATION.

ADR Test - Application Logged - COURT-2024-06-AREF-00001-JU - Message (HT...

FileMessageHelpESET

DeleteArchiveMoveReplyReply AllForwardAll AppsMove to:Mark UnreadFindZoom

ADR Test - Application Logged - COURT-2024-06-AREF-00001-JU

ADR Test <system@landobYTE.com>

To: Peter Pan

ReplyReply AllForward

Tue 2024/06/04 11:06

ADR Test - Application Logged - COURT-2024-06-AREF-00001-JU

Dear Peter Pan

1. In terms of your agreement with Jumbo Junbo the Application will be referred to the ADR Test platform who will then appoint an Arbitrator to assist the Parties to resolve the dispute.

2. The details of the Application and supporting documentation has been filed and can be viewed once you have a signed up and created your profile.

3. You have 3 (three) working days to file your confirmation and/or response to the allegations made in the Application filed.

4. To respond you will have to complete the sign up process and log into the ADR Test platform. Click on the link below and follow the instructions provided - https://test.adraccess.co.za/dispute_response/5apGibYpVxK3laQ29krsA0rhN60XChJnANBL-PQbu1hBu8772z4H4AC7hw6vCrtTccG2a4n6kUk9g7uwrP32NV28eeYaghd6uCBGd57YBkXTRSc1_0y2YPSg-k9uTKCtp2Hhufj.

5. Keep in mind that the costs relating to the Application will be carried by the Applicant unless the Parties have agreed otherwise.

6. To view the ADR Test Platform rules guiding the arbitration process please go to our website at <https://test.adraccess.co.za>, click on the navigation button RULES and then proceed to view the rules applicable to your dispute.

7. Forward any enquiries immediately to support@adraccess.co.za and our Admin Team will assist upon receipt of said enquiry.

15°C Windy

Search

ENG US

11:06 2024/06/04